APPLICATION INSTRUCTIONS FOR STAR RATING
PID STARS 1 - 5

Please note that all slide or digital image acceptances, titles, judging credits, etc. earned under the Color Slide Division (CSD), the Color Projected Image Division (CPID), and the Electronic Imaging Division (EID) will carry forward to Projected Image Division (PID). Both slides and digital image acceptances, as long as they are accepted in CSD, CPID, EID or PID recognized exhibitions, will count toward star ratings in PID.

REQUIREMENTS

- PSA Membership (You must send a copy of your PSA membership card.)
- Acceptances must be achieved in International Exhibitions recognized by CPID and/or EID and/or PID. Recognized International Exhibitions are listed monthly in the ***PSA Journal*** Exhibition listings.
- Acceptances used for any star beyond the first star and earned after January 1, 2000 must have been earned during current membership as indicated by the Date Joined on the membership card.
- Copies of the validated and signed Acceptance List and Titles List from your previous star application if not applying for your first star. If this is your first application after converting to PID stars from CPID and/or EID stars, submit copies of both lists from the last application in each Division.

ACCEPTANCE SCHEDULE

STAR	TITLES (Minimum)	ACCEPTANCES
1	6	18
2	12	36
3	24	72
4	48	144
5	96	288

GENERAL INFORMATION

- Applications for PID Color Star Ratings and applications for PID Monochrome Star Ratings must be submitted as separate sets of documents. They may be in the same mailing but must not be on the same pages and all documents for each must be clearly marked which star ratings class they are for as a header, or as a footer, or as the title of the list.
  - Applications for PID Color Star Ratings and PID Monochrome Star Ratings will be processed separately.
  - Only acceptances earned in sections recognized by CPID or EID and Color class sections recognized by PID are eligible for PID Color Star Ratings.
  - Only acceptances earned in Monochrome class sections recognized by PID are eligible for PID Monochrome Star Ratings. Monochrome images accepted in Color class sections recognized by PID or in Monochrome sections recognized by CPID or EID **are not eligible** for PID Monochrome Star Ratings.
- The printed catalogs or printed official acceptance list will be the final authority for verification of acceptances and titles.

JUDGING CREDITS

- Acceptance credits (up to 10% of qualifying acceptances for a star rating to a maximum of 25, whichever is the lesser, regardless of when earned) are given for judging one section in a single PID recognized exhibition as follows:
  - 3 – if panel consists of 3 judges;
  - 2 – if panel consists of 4–5 judges;
  - 1 – if panel consists of 6-10 judges:
  - 0 – if panel consists of more than 10 judges.
- Judging credits are doubled for judging two or more sections in a single PID recognized exhibition.

- A maximum of 2 Judging Credits may be applied to a 1st star application.
- A judging credit may only be used once.
- All allowable judging acceptance credits earned at one PID recognized exhibition must be on the same application. You will not necessarily be able to use all of your judging acceptance credits.
- No title credits may be earned for Star levels 1 – 5 in judging International Exhibitions.

See the sample in APPENDIX A ACCEPTANCE LIST for how to format to use on your Judging Credits on your Star application.

PHOTO ESSAYS

- Award winning essays in the annual PID Photo Essay contest are credited with acceptance credits and title credits that may be used in applications for PID Stars 1 – 5.
- Each Medal winner and HM winner receives 4 acceptance credits and 2 title credits.
  - Enter "PID Photo Essay" in the "Exhibition" column of the Acceptance List for four lines
  - Enter the title of the essay in the "Title" column of the Acceptance List. Put (1) after two listings of the titles and (2) after the other two listings of the titles.
  - Enter title in two lines of the "Titles" column on the Title List. Put (Essay Title 1) after one entry and (Essay Title 2) after the second entry.

FEES

- The fee for each Star is $8.00 in $US only.
- Fees must accompany application unless using PayPal.
  - You must tell the Director you want to use PayPal. You do not need a personal PayPal account to pay by PayPal, just a valid Master Card, Visa Card or American Express Card. **Do not send PayPal payment until the Director provides you the proper link and instructions.**
  - You may send cash or a check payable to "PSA" (drawn on USA bank only).
- **Do NOT send Postal Money Orders. Do NOT send IRCs.**

IMPORTANT INFORMATION

- ***Each image must have only one (1) title.*** If you have inadvertently used more than 1 title for the same image, contact the Star Ratings Director for instructions in preparing your Title List to avoid being penalized.
- ***The accuracy of your data is your responsibility.*** The PID Star Ratings Director will not chase down the exhibition for the correct information. Please note that the accuracy responsibility begins with the information you enter on the entry form and the inaccurate information may be due to your entry form, not the exhibition.
  - ***As soon as the exhibition sends you official results notification, check your information for accuracy.*** If there is an error, quickly notify the exhibition chairman or secretary of the exhibition to request that a correction be sent to both you and the PID Star Ratings Director. Biggest error is omitting sequence numbers you added to titles to make them different titles.
  - ***Check for accuracy again when you receive or download the Catalog.*** Be sure the information in the Catalog and on the results notification is the same.
- ***Wait for the catalogs before applying.*** If you do not have a copy of the all the catalogs for the acceptances you list on your application, it is a pretty good bet the PID Star Ratings Director does not have them either. If the catalog you get is a downloaded electronic version, wait an additional month for the Director to get a printed copy. The Director cannot validate your application without these printed catalogs.

PREPARING YOUR APPLICATION

- Use 8-1/2 x 11" or A4 paper. Put information on one (1) side only (any data written on the back will not be used). Your application **MUST** be on paper, **written in English (Western/Latin Alphabet)**, and mailed to the Director. **Do not send electronic applications**!!! They will be rejected.
- Place your name and address (include email address where you can be reached) at the top of each page. Number each page. Indicate the star level and the class (color or monochrome) on each page.
- Please use large enough font type to be read easily. Use 12 pt. or larger.

- All lists must be typed or computer generated. No hand-written applications will be accepted or processed.
- If you had any corrections acknowledged by any exhibition listed in this application, include copies of any such acknowledgements to make it easier for the Director to verify the correct information.
- Two (2) separate lists are required: the Acceptance List, and the Complete Titles List. **Do not combine them**! Do not put them on the same sheet of paper.
- Refer to the ***PSA Journal*** for the correct name of the Exhibitions – it is important that Exhibitions are correctly identified.
  - Do NOT preface an exhibition with the word "The" even if shown that way in the ***PSA Journal***.
  - Do NOT preface the exhibition with 1st, 2nd, 3rd, etc., or the exhibition year even if shown that way in the ***PSA Journal***.
- Closing dates of exhibitions determine the year of the exhibition on your Acceptances List. Use the Closing Date on your Acceptance List, not the judging date or the exhibition showing date.
- On the Acceptance List:
  - The Acceptance List requires 7 columns: Exhibition, Division, Country, Year, Acceptance Number, Title and New. Acceptances earned in CPID, EID and PID recognized exhibitions are eligible for PID Stars. Including the Division tells the Director what catalog file to go to for verifying the acceptances. Using a landscape orientation for the paper will help make the columns legible.
  - **DO NOT separate acceptances by the individual judgings in a circuit.** List all acceptances for the same title on rows right after the other. LOOK AT and FOLLOW the sample lists!
  - If applying for a new star rating after combining existing CPID and EID Star Ratings to PID Star Ratings, list the Acceptance and Title credits included on the cover letter when the new PID Star Ratings certificate was sent to you.
    - A copy of this cover letter must be included with your application.
    - Conversion credits should be listed before any actual acceptances and titles.
    - Use the year of conversion as the year on the acceptances list.
  - **Sort the remaining list after the conversion credits first by Year of Exhibition, then alphabetically by Exhibition, then alphabetically by Title** to agree with Director's filing system!
  - Number each acceptance consecutively starting where the last approved rating left off.
    - Refer to the approved Acceptance List or to the cover letter you received with the certificate and returned documents.
    - Do not start with one (1) unless this is an application for your first star.
    - Start with the next number after the number of acceptances represented by your PID certificate if this is your first application after conversion from CPID and/or EID ratings.
  - Indicate which Titles are new. (See example for first application after conversion)
  - You will need to provide your previous verified Acceptance List(s) to confirm the number of acceptances already verified.
- On the Complete Titles List:
  - The Titles List requires 4 columns: Count, Title, Division and New. The same image is considered a different title if accepted in both CPID and EID recognized exhibitions. It will not count as a third title if also accepted in PID recognized exhibitions.
  - The list must be a **complete list** of all your titles, including those previously approved on star ratings applications.
  - Start the list with the number 1 and number consecutively to the end of the list.
  - Sort the list alphabetically by title.
  - List each title only once per Division no matter how many times it has been accepted.
  - Indicate which titles are new to the list with the current application.
  - Provide the previous verified Complete Title Lists so the Director can verify your current Titles List.
  - If this is your first star ratings application after converting CPID star ratings and EID star ratings to PID star ratings you will need to include verified lists of all your CPID titles and your EID titles.

APPENDIX I
SAMPLE ACCEPTANCE LIST

List any conversion credits first, the sort remaining list by year, then alphabetically by exhibition, then alphabetically by title within exhibition. Sorting may be easier if done in an Excel spreadsheet then copy and pasted into a Word table. Do not add the Acceptance Numbers until after the list has been properly sorted. If using acceptances earned in CPID or EID as well as PID exhibitions, use C or E or P to indicate the Division to make it easier for the Director to verify the acceptances.

Note: Conversion Credits will only apply for Star Ratings applications for Stars 3 and higher where star ratings from both CPID and EID were combined for a PID star ratings. If you had combined one star in CPID with one star in EID, you would have received two stars in PID, making your next application for 3 stars in PID.

3rd STAR APPLICATION – COLOR
ACCEPTANCE LIST

Exhibition	Div.	Country	Year	Acc. No.	Title	New?
CPID/EID Conversion Credit		--	2012	37	Title credit 1	
CPID/EID Conversion Credit		--	2012	↓	↓	
CPID/EID Conversion Credit		--	2012	54	Title credit 6	
Hong Kong Slide Circuit	C	Hong Kong	2004	55	Family Ties	Y
Hong Kong Slide Circuit	C	Hong Kong	2004	56	Family Ties	
Hong Kong Slide Circuit	C	Hong Kong	2004	57	Freshly Washed	Y
Bon-A-Slide	C	United Kingdom	2005	58	Autumn	
Il Mosaico	C	Italy	2005	59	Autumn	
Georgia Southern Circuit	C	USA	2006	60	Autumn	
Georgia Southern Circuit	C	USA	2006	61	Bubbles	Y
Georgia Southern Circuit	C	USA	2006	62	Bubbles	
Northwest	E	USA	2006	63	Tawny Tiger	Y
Oklahoma	C	USA	2007	64	Bubbles	
Smethwick	E	United Kingdom	2008	65	Red Roses	Y
Euro-Picamera	C	Belgium	2009	66	Blue Skies	
Euro-Picamera	C	Belgium	2009	67	Family Ties	
Special Themes Circuit	C	Austria	2010	68	Green Grapes	Y
Special Themes Circuit	C	Austria	2010	69	Green Grapes	
Special Themes Circuit	C	Austria	2010	70	Yawning Tiger	Y
Special Themes Circuit	C	Austria	2010	71	Yawning Tiger	
Maitland	C	Australia	2011	72	Judging Credit	
Maitland	C	Australia	2011	73	Judging Credit	
Maitland	C	Australia	2011	74	Judging Credit	

In this example, an Acceptance list for the 3rd Star, if no image acceptances were disallowed, two of the three Maitland Judging Credits would be lost. You would not be allowed to list one on this application and carry over the other two to the next application. All must be used on the same Acceptance List.

APPENDIX II
SAMPLE COMPLETE TITLES LIST

Titles are listed alphabetically regardless of when first accepted or claimed on a star ratings application. Sorting the list may be easier unless you are using the most recent version of Word which will do table sorting very easily. That feature was used to sort the "Title" and "New Title?" column on the example below.

If this is a consolidated Titles List for your first application after combining CPID and EID Star Ratings to a PID Star Ratings indicate which list the title originally appeared on in the "New Title?" column.. The same title will be considered different titles if accepted in both CPID and EID (See 12 and 13 in list).

3rd STAR APPLICATION – COLOR
TITLES LIST

Count	Title	Division	New Title?
1	Ace in the Hole	CPID	
2	After the Snow	CPID	
3	Autumn	CPID	
4	Autumn Magic	CPID	
5	Blue Skies	CPID	
6	Bubble in Blue	EID	
7	Bubbles	CPID	**Y**
8	Church Abstract #2	EID	
9	Concord Bridge	CPID	
10	Family Ties	CPID	**Y**
11	Freshly Washed	CPID	**Y**
12	Glowing Curves	CPID	
13	Glowing Curves	EID	
14	Green Grapes	CPID	**Y**
15	Green Vase	EID	
16	Red Roses	EID	**Y**
17	Rocky Mansion	EID	
18	Tawny Tiger	EID	**Y**
19	Ticklish Tilling	CPID	
20	Under the Waves	CPID	
21	Van Allen Belt	EID	
22	Whitewater Racer	CPID	
23	Yawning Tiger	CPID	**Y**
24	Yellow Kayak	EID	

While working on the 1 – 5 PID Star Ratings there is no reason not to continue to use images used for your CPID or EID star ratings. You just cannot use them in the same exhibitions they were accepted in.

APPENDIX III
STAR APPLICATION CHECKLIST

- ☐ Fees must be in USA dollars only. You may:
  - a. Pay via PayPal. See instructions above.
  - b. Send cash.
  - c. Send check drawn on U.S. bank only (payable to PSA).
- ☐ Copy of PSA Membership Card enclosed
- ☐ Acceptance Listing per Format
- ☐ Title Listing per Format
- ☐ Signed Titles Lists (or color copy) from previous star enclosed
- ☐ Signed Acceptance List (or color copy) from previous star enclosed
- ☐ Email address where you can be reached

If you have any questions you may contact the Director at:

Wally Lee, APSA, PPSA
14045 Osage Drive
Edmond, OK 73013-1635
USA

(wally.lee2@yahoo.com)

Thank you for your participation in the Star Ratings program. Your cooperation in the careful preparation of your application is appreciated and will result in faster service. Please send application to:

Wally Lee, APSA, PPSA
14045 Osage Drive
Edmond, OK 73013-1635
USA