**APPLICATION INSTRUCTIONS FOR 1ST STAR**
**STAR RATING INFORMATION**

# COLOR PROJECTED IMAGE DIVISION (CPID)

**Director: Wally Lee APSA; and Jan Lee APSA, PPSA (1 November 2011)**

Please note that all slide or digital image acceptances, titles, judging credits, etc. earned under the Color Slide Division (CSD) name will carry forward to CPID. Both slides and digital image acceptances, as long as they are accepted in either CSD or CPID recognized exhibitions, will count toward star ratings in CPID.

## REQUIREMENTS:

| STAR | Titles (Minimum) | Acceptances |
|---|---|---|
| One | 6 | 18 |
| Two | 12 | 36 |
| Three | 24 | 72 |
| Four | 48 | 144 |
| Five | 96 | 288 |

- Only PSA members in good standing can be awarded stars. You must send a photocopy of your current PSA membership card.
- Acceptances must be achieved in CPID recognized International Exhibitions (listed monthly in the *PSA Journal* Exhibition listings or the annual Who's Who listings in the May issue), or in the CPID Photo Essay Contest.
- Refer to the *PSA Journal* for correct name of Exhibition – it is important that Exhibitions are correctly identified.
- All acceptances earned in Exhibitions closing on or before 12/31/99 may be applied toward any star rating.
- Acceptances earned in Exhibitions closing after 12/31/99, but prior to applicant joining PSA, may be applied toward the 1st star **only.**
- All acceptances for subsequent stars must be earned during the applicant's current period of membership.
- A lapsed membership can be reinstated by the payment of back dues.
- All lists must be typed or computer generated. No hand-written applications will be accepted unless prior permission is granted by the Director. Do not send your application package electronically.

## GENERAL INFORMATION:

- You may apply for more than one star at a time. If you do this, do <u>not</u> separate your application by star level. Send one Acceptance List and one Titles List.
- It is helpful to include a few more acceptances than needed in case of errors. Validated extra acceptances and titles will apply to the next star.
- Membership requirements apply to acceptances beyond the 1st star.

- As soon as the exhibition sends you official results, check your information for accuracy. If there is an error, quickly correspond with the exhibition chairman or secretary of the exhibition to request that a correction be sent to the CPID Star Rating Director. The accuracy of your data is your responsibility.
- Only published catalogs will be used for acceptance verification under most circumstances.
- For acceptances more than 10 years old, you must submit proof of the acceptances by sending a copy of the applicable catalog page and cover (preferred method), or your hard copy report card (showing title). If you don't have either form of documentation, contact the Director for *possible* help (no guarantee).

Note: Many exhibitions now have more than 1 recognized section in CPID. An image accepted in 1 section of a recognized CPID exhibition is ineligible for additional acceptance credit in any other CPID recognized section of that exhibition. This applies to that year and in all subsequent years.

**JUDGING CREDITS: Some acceptance credits may be earned for judging a CPID recognized section or sections in an exhibition.**

- No title credits may be earned in judging International Exhibitions.
- No title OR acceptance credits may be earned for judging the Division Photo Essay Competition.
- When judging a CPID exhibition with more than 1 section, up to 3 acceptance credits may be earned for each section judged, but not more than 6 in a single division regardless of how many sections are judged.
- A judging credit may only be used once, and all allowable judging credits earned at one exhibition must be on the same application. <u>You will not necessarily be able to use all of your judging credits.</u>
- Acceptance credits (up to 10% of qualifying acceptances for a star rating to a maximum of 25, whichever is the lesser, regardless of when earned) are given as follows:
    - 3 - if panel consists of 3 judges;
    - 2 - if 4 – 5 judges;
    - 1 - if 6-10
    - 0 - if more than 10.
- A maximum of 2 Judging Credits may be applied to a 1st star application.
- See the sample Acceptance List for how to format to use on your Judging Credits on your Star application.

**FEES:**

- As of 1 November 2011, each Star is $8.00. From this date, there is no fee difference between USA residents and all others. This change is not retroactive.
- Fees must be in USA dollars only. You may
    - Pay via PayPal.
        - You must let me know that you choose this option, and provide me with an email address where you can be reached.
        - After I have verified your data and finalized your award level, I will email you. You will be told your award level, and given the link to

access to make your payment.
        - After I have verification of your payment, I will submit notice of your award to the PSA Journal, and return your documentation.
        - DO NOT make any PayPal payment of any kind to anyone for your star award until you have received notice from me.
    - Send cash, or Check drawn on USA bank only (payable to PSA).
    - Pay via credit card. The credit card form is the final page of this document.
- Payment, other than PayPal, must accompany the application.
- When you apply for more than 1 star at a time, multiply the number of stars for which you are applying by the fee for 1 star.
- Do NOT send Postal Orders. Do NOT send IRCs.
- The fee includes first class/air mail return, and certificate.
- The names of those receiving star ratings will be published quarterly in the *PSA Journal.*

**IMPORTANT INFORMATION:** *Each image must have only one (1) title*.

- If you have used more than 1 title for an image, contact the Star Ratings Director for instructions in preparing your Title List to avoid being penalized.
- PSA requires that each image must have a unique title.
- Once an image has been accepted in a PSA recognized exhibition, that same image, or a like "in camera" or a "reproduction" duplicate of that image may not be re-titled for entry in that or any other PSA recognized exhibition.

**PREPARING YOUR APPLICATION:**

- Place your name and address (include email address where you can be reached) at the top of each page. Number the pages.
- Use 8-1/2 x 11" or A4 paper. Put information on one (1) side only (no data written on the back will be used).
- Please use large enough font type to be read easily. Use 10 pt. or larger.
- All lists must be typed or computer generated. No hand-written applications will be accepted unless prior permission is granted by Director.
- Your application MUST be on paper, and mailed to the Director. No NOT send electronic applications!!!
- Two (2) **separate** lists are required: **the Acceptance List, and the Title List**. Do not combine them! Do not put them on the same sheet of paper.
- On the **Acceptance** List:
    - Refer to exhibitions by their official names as listed in the *PSA Journal.*
    - Do NOT preface an exhibition with the word "The".
    - Do NOT preface the exhibition with 1st, 2nd, 3rd, etc., or the exhibition year.
    - When listing acceptances earned from a circuit, DO NOT separate your data by the individual judgings. List all acceptances for the same title on rows right after the other. LOOK AT and FOLLOW the sample lists!
    - **Sort this list first by Year of Exhibition, then alphabetically by Exhibition, then alphabetically by Title** to agree with my filing system!
    - Number each acceptance consecutively.

- On the **Title**s List:
    - Must be a complete list of all your titles.
    - Start list with the number 1. Number the list consecutively.
    - Must be alphabetical.
    - List each title only once
- Avoid using numbers in your titles. This practice causes the most common catalog error, and may cause you the loss of credit.
- Closing dates of exhibitions determine the year of the exhibition. For example, Iris and Smethwick have closing dates in one year, and the exhibition in the next. Use the Closing Date on your Acceptance List.

## USE THE FOLLOWING APPROVED FORMAT FOR YOUR APPLICATION:

**ACCEPTANCE LIST: (Sort and List by Year - then alphabetically by exhibition)**

| Exhibition | Location | Year | Acceptance No. | Title |
|---|---|---|---|---|
| Special Themes Circuit | Austria | 2006 | 1 | Family Ties |
| Special Themes Circuit | Austria | 2006 | 2 | Family Ties |
| Special Themes Circuit | Austria | 2006 | 3 | Family Ties |
| Special Themes Circuit | Austria | 2006 | 4 | Freshly Washed |
| Special Themes Circuit | Austria | 2006 | 5 | Freshly Washed |
| Yuanlin | Taiwan | 2006 | 6 | Autumn |
| German Mega Circuit | Germany | 2007 | 7 | Autumn |
| German Mega Circuit | Germany | 2007 | 8 | Bubbles |
| Northwest | USA | 2007 | 9 | Bubbles |
| Algarve | Portugal | 2008 | 10 | Ace in the Hole |
| Wilmington | USA | 2008 | 11 | Red Roses |
| Trierenberg Super Circuit | Austria | 2009 | 12 | Blue Skies |
| Trierenberg Super Circuit | Austria | 2009 | 13 | Blue Skies |
| Oklahoma | USA | 2011 | 14 | JUDGING CREDIT |
| Oklahoma | USA | 2011 | 15 | JUDGING CREDIT |

**COMPLETE TITLE LIST: Alphabetical (On a Separate Sheet of paper from Acceptance List).**

| Count | TITLES |
|---|---|
| **1** | Ace in the Hole |
| **2** | Autumn |
| **3** | Blue Skies |
| **4** | Bubbles |
| **5** | Family Ties |
| **6** | Freshly Washed |
| **7** | Red Roses |

## STAR APPLICATION CHECKLIST:

1. Fees must be in USA dollars only. You may:
    a. Pay via PayPal. See instruction above.
    b. Send cash, or Check drawn on U.S. bank only ( payable to PSA).
    c. Pay via credit card. The credit card form is the final page of this document.
2. Photocopy of PSA Membership Card enclosed.
3. Acceptance Listing per Format
4. Title Listing per Format
5. Email address where you can be reached.
6. READ AND COMPLY WITH PSA ETHICS STATEMENT (ATTACHED)

Thank you for your participation in the Star Ratings program. Your cooperation in the careful preparation of your application is appreciated and will result in faster service. Please send application to:

**Wally Lee APSA; and Jan Lee APSA, PPSA**
**14045 OSAGE Drive**
**Edmond, OK 73013-1635 U.S.A.**

**If you have questions, you may contact us at this email address:**
***cpidstargalaxy@yahoo.com***

**The following ethics statement applies to all PSA members.**
**Please read it and comply with it on all applications for Star Ratings.**

# ETHICS STATEMENT
# of
# PHOTOGRAPHIC SOCIETY OF AMERICA

A member of the Photographic Society of America shall act in accordance with all PSA policies. A member shall be honest in performing and reporting services to the Society. A member shall be ethical in making and presenting photographic images. Members not in compliance with this ethics statement will be subject to loss of PSA membership and/or awards and honors.

1. a. Images submitted for competition shall originate as photographs by the entrant on photographic emulsion or acquired digitally. By virtue of submitting an entry, the photographer certifies the work as his/her own.

b. Each image must have a unique title. Once an image has been accepted in a PSA Recognized exhibition, that same image, or a like "in camera" or a "reproduction" duplicate of that image:

i. May not be re-entered in the same Division Star Ratings Class in that exhibition regardless of media;

ii. May not be retitled for entry in any other PSA Recognized exhibition.

c. Images submitted in internal (PSA members only) competitions, contests, workshops, Study Groups, and the like shall strictly follow these standards, both written and as obviously intended, without reservation.

2. Information included in honors and awards proposals shall be exact and true.

3. Material submitted for possible publication in the PSA Journal and/or the PSA Website shall be solely the work of the author(s). Quotations from other material or gathered orally shall be carefully cited with credit given for all illustrations used, and permission to use copyrighted material must be obtained by the author.

**Ethics Statement & Standards Policy Revised September 2010**

**PHOTOGRAPHIC SOCIETY OF AMERICA**
**CREDIT CARD AUTHORIZATION**

**Type Card:** Visa Master Card

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**Expires:**

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**Amount of Charge:**

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**Name of Card Holder:** _____

**Address of Card Holder** _____

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**Signature of Card Holder** _____

**Date:** _____